

Full Fee Paying International Students Medical and Travel Insurance Policy

Statement of Intent

The Royal Oak Primary School Board of Trustees will ensure that;

- 1) All students have appropriate medical and travel insurance as specified in the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021.
- 2) A translation of the level of cover into English is required. Students will not be enrolled unless the Principal is satisfied the level of cover is adequate.
- 3) All prospective students will be advised of medical and travel insurance requirements in the standard wording in the prospectus and with the offer of place letter.
- 4) Students will have insurance cover (organised independently of the school) by the time they begin school.
- 5) The insurer is a reputable and established company.
- 6) The insurer is able to provide emergency, 7 days per week cover.
- 7) Students have a certificate of currency and policy wording from the insurance company stating that the student has purchased the cover for the duration of the planned period of study.
- 8) The certificate and policy will detail medical sums insured, repatriation benefits etc.
- 9) Records will be kept at the school for each student including the name of the insurer, the policy number and the policy start and end dates.

10) Written reminders will be given when policy renewal must be completed.

Ratified by the Board of Trustees: 04 November 2010
Reviewed: 06 December 2012, 07 December 2014, 05 November 2015, 10 November 2016, 02 November 2017, 19 November 2018, 05 December 2019, 29 October 2020
06 December 2021, 05 December 2022
11 December 2023

11 December 2023 08 December 2025

Signed:

Principal: Megan Clotworthy

Presiding Member: Georgie Shanks