

## Full Fee Paying International Students Policy

### Statement of Intent

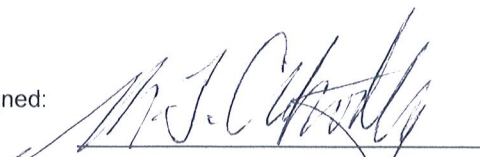
The Royal Oak Primary School Board of Trustees will ensure that;

- 1) A limited number of fee paying international students will be accepted.
- 2) International students attending Royal Oak Primary live with at least one of their parents, while studying at Royal Oak Primary School.
- 3) Every effort will be made to provide the best possible learning opportunities.
- 4) Individual learning needs will be identified and addressed within the ESOL programme where possible.
- 5) The school recognises its responsibility to oversee the well being of all fee paying students as set out in the Ministry of Education's Education (Pastoral Care of International Students) Code of Practice 2016.
- 6) Enrolments will be for a minimum of two school weeks at the start of the year and for a minimum of four weeks after that.
- 7) Fees will be reviewed as appropriate and are required to be paid in advance.
- 8) Students will be admitted at the discretion of the Principal.
- 9) The International Student Manager in consultation with the Principal will notify the New Zealand Immigration Department if any student withdraws.
- 10) Students will be required to have a valid Visa stating conditions of study and medical/travel insurance for the duration of their enrolment.
- 11) The school's insurance company is notified prior to final enrolment and written confirmation of cover is received.

Ratified by the Board of Trustees: 04 November 2010

Reviewed : 06 December 2012, 07 December 2014, 05 November 2015, 10 November 2016, 02 November 2017,  
19 November 2018, 05 December 2019

Signed:



Principal: Megan Clotworthy



Board Chair: Owen Sinclair