

## Full Fee Paying International Students Policy

### Statement of Intent

The Royal Oak Primary School Board of Trustees will ensure that;

- 1) A limited number of fee paying international students will be accepted.
- 2) International students attending Royal Oak Primary live with, and continue to live with their parent/s.
- 3) Every effort will be made to provide the best possible learning opportunities.
- 4) Individual learning needs will be identified and addressed within the ESOL programme.
- 5) The school recognises its responsibility to oversee the well being of all fee paying students as set out in the Ministry of Education's Education (Pastoral Care of International Students) Code of Practice 2016.
- 6) Enrolments will be for a minimum of four school weeks.
- 7) Fees will be reviewed and set by the Board of Trustees as appropriate and are required to be paid in advance.
- 8) Students will be admitted at the discretion of the Principal.
- 9) The Principal will notify the New Zealand Immigration Department if any student withdraws.
- 10) Students will be required to have a valid student permit and medical insurance for the duration of their enrolment.
- 11) Students will be required to have personal medical and travel insurance.
- 12) The school's insurance company is notified prior to final enrolment and written confirmation of cover is received.

Ratified by the Board of Trustees: 04 November 2010

Reviewed : 06 December 2012, 07 December 2014, 05 November 2015, 10 November 2016, 02 November 2017

Signed: \_\_\_\_\_

Principal: Linley Myers

Board Chair: Owen Sinclair